



OFFICE OF THE GOVERNOR
STATE OF CONNECTICUT

**Governor's Task Force on Transit Oriented Development in Fairfield County
Site Selection Subcommittee
February 6, 2020
Norwalk City Hall
DRAFT Meeting Minutes**

Subcommittee Members Present

City of Norwalk	Jessica Casey, Chief of Economic and Community Development
Town of Fairfield	Mark Barnhart, Director of Economic Development
CT Metropolitan Council of Governments	Matt Fulda, Executive Director
City of Danbury	Sharon Calitro, Director of Planning
Alpha Community Services/YMCA	Carmen Colon, Executive Director
Fairfield County's Center for Housing Opportunity	Christie Stewart, Director
Bridgeport Neighborhood Trust	Noah Gottbaum, Executive Director

- I. Meeting Called to order at 1:00 pm by Jessica Casey
- II. Overview of site selection methodology:
 - a. Discussion of criteria including current TOD zoning and planning
 - b. Discussion of subcommittee data collection, compilation, and analysis
- III. Discussion of strategy for data collection
 - a. Outreach plan for FC towns to include info on FC TOD taskforce, survey questions, and one on one meetings
 - b. Subcommittee member assignments for outreach
- IV. Overview of action items and next steps
 - a. Update survey questions, based on discussion – Sharon
 - b. Map ¼ and ½ mile walkshed for train stations in Fairfield County/WestCOG parcels – Matt
 - c. Draft letter to communities. Letters should be addressed to the Mayor and the Planning Director –Jess
 - d. Provide Noah with Google Document access – Jess

- e. Identify municipal based stakeholders on the Task Force, before sending out letters – Christie and Jess
- f. Flag opportunity zone work @ DECD to Lisa – Jess
- g. Update site visit list, based on everyone’s experience – Jess
- h. Prepare letters, maps, survey questions and press release – to go out after coordination meeting with Christie – Christie and Jess
- i. Upcoming subcommittee meetings: TOD Conference call: February 18 @ 10:30am; TOD In person: March 5 @ 10:30am
- j. Outreach – we need to confirm the timing, but have identified the following for outreach:

Mark:

- Westport
- Green’s Farms
- Southport
- Fairfield
- Fairfield Metro

Sharon:

- Wilton
- Cannondale
- Branchville
- Redding
- Bethel
- Danbury
- New Canaan
- Talmadge Hill
- Springdale
- Glenbrook

Matt:

- Stratford

Noah:

- Bridgeport

Jess:

- Stamford
- Noroton Heights
- Darien
- Rowayton
- South Norwalk
- East Norwalk
- Merritt 7

V. Meeting adjourned at 2:00pm